***Attendance:***

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|  | Group Project  L4/5 Group 19 |  |  |  |

Ogheneochuko Ideh: Yes

Thomas Barrett: Yes

Samuel Ormondroyd: No (unwell)

***Meeting Agenda***

* **3:00pm – 3:13pm: Reviewed minutes from last meeting.**
* **3:13pm – 3:57pm: Set up Jira agile board and assigned task.**
* **4:00pm – 4:05pm: Showcased prototype.**
* **4:05pm – 4:07pm: Showcase research tasks.**
* **4:08pm – 6:00pm: Worked on pitch presentation.**

***Time In meeting***

* 3hr

***Description on what was discussed:***

The aim of today’s meeting was to showcase the work we had completed this sprint, set up and familiarise ourselves with Jira and work on our presentation. Unfortunately, Samuel had fallen ill over the weekend and so he could not attend today’s meeting. As Sam was absent we could not collect his mood board off him. We spent around an hour setting up Jira and familiarising ourselves with its layout before assigning the tasks and logging hours from this sprint. Once the Jira setup was completed we were able to showcase the task we had completed this sprint. I was able to showcase our prototype and Thomas was able to showcase his documented findings. Using the finding and experience from playing the prototype we were able to create our pitch presentation which took us around 2 hours.