***Attendance:***

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|  | Group Project  L4/5 Group 19 |  |  |  |

Ogheneochuko Ideh: Yes

Thomas Barrett: Yes

Samuel Ormondroyd: No (unwell)

***Meeting Agenda***

* **3:00pm – 3:13pm : Reviewed minutes from last meeting.**
* **3:13pm – 3:57pm: Set up Jira agile board and assigned task.**
* **4:00pm – 4:05pm: Showcased prototype.**
* **4:05pm – 4:07pm: Showcase research tasks.**
* **4:08pm – 6:00pm: Worked on pitch presentation.**

***Time In meeting***

* 3hr

***Description on what was discussed:***

The aim of today’s meeting was to showcase the work we had completed this sprint, set up and familiarise our selves with Jira and work on our presentation. Unfortunately Samuel had fallen ill over the weekend and so he could not attend today’s meeting. As Sam was abscent we could not collect his moodboard off him. We spent around an hour setting up Jira and familirising ourselves with its layout before assigning task and logging hours from this sprint. Once the Jira set up was completed we were able to show case the task we had completed this sprint. I was able to showcase our prototype and Thomas was able to showcase his documented findings. Using the finding and experinece from playing the prototype we where able to create our pitch presentation which took us around 2 hours.